

Skills:

Adobe Creative Cloud

Photoshop	14 years
Illustrator	10 years
InDesign	9 years
Premiere Pro	4 years
After Effects	2 years

Other Software

Affinity Designer Suite	8 years
Figma	2 years
HTML5 + CSS3	4 years
Microsoft Office	14 years
Google Suite	14 years

Hardware / Equipment

- Consumer and Commercial Printers
- Die Cutters
- Windows, Mac, and Linux Computer Systems
- Basic Hand & Power Tools
- Digital Cameras, Lights, and Related Equipment

Relevant Experience

Progressive Victory -Media Production Manager

FEB 2024 - CURRENT

- Manages branding assets spanning three brand identities and creates a wide range of graphics and marketing materials to support a wide range of campaigns, spanning from digital to print.
- Oversees and supports a team of video editors to produce multiple production pipelines with a focus towards online platforms, including YouTube and TikTok, capturing 1M+ views across all platforms.
- Advises on topics of brand development and implementation, UX/UI, and messaging with organizational leadership.



Freelance Graphic Designer JUNE 2018 - CURRENT



- Works with a wide range of clients and non-profits to create effective branding and digital messaging packages while remaining on-budget.
- Consults with marketing and outreach teams regarding best practices of communication and brand building within digital and physical spaces.
- ▶ Educates internal client marketing teams to equip themselves with the tools needed for long-term marketing sustainability.
- Independently manages matters of invoicing, intellectual property rights, and maintaining services per contractual agreements.



Progressive Victory -Volunteer Design Lead AUG 2022 - FEB 2024

of less than 48 hours.

Lead a team of volunteer designers to produce a wide range of digital and print assets, often with a turnaround period

- Interfaces with a wide range of internal and external clients to manage expectations and keep projects on track.
- Manages the brand identity of the organization.
- Meets bi-weekly with nationwide advisory board to advise on visual outreach needs of the organization, as well as strategic decisions relating to resource allocation and mission focus.

Ideometry -Graphic Design Intern

MAY 2018 - JUNE 2018

- Worked independently and as part of a larger marketing team working on multiple projects of varying scales and time-frames to create a range of graphics from print and web advertisements, UI mockups for website design, to simple motion graphics, forming hundreds of pieces of work over a two week period.
- Worked directly under the Creative Director to brainstorm simple visual solutions for complex problems.
- Researched information to guide creative strategy on multiple projects.
- Independently managed and logged time spent on a variety of projects for management's review.

Northern Vermont University -Design Intern

JANUARY 2018 - MAY 2018

- Independently applied the evolving branding manual to transform existing brand materials and create new materials for use with the new Northern Vermont University brand identity.
- Identified multiple areas previously overlooked in the re-branding process, and collaborated with the Marketing Director to make new guidelines that remained true to the overall brand identity
- Managed multiple work orders with varying time-lines and degree of complexity to create materials both for internal consumption and external marketing use.



Northern Vermont University - Lyndon Graduated Summer of 2018

- Bachelor's of Fine Arts: Graphic Design
- Associate's of Science: Photography

